

## Non-UPMC Employee Registration Form

OCN® Test Review Course  
April 20, 2017 & April 21, 2017

Complete Course Information is available on our website at:  
<http://www.upmccancercenter.com/professionalEducation/courses.cfm>

Please type or print. Submit individual registration forms for each registrant.

Name with credentials: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Hospital/Agency Affiliation: \_\_\_\_\_ Department Name: \_\_\_\_\_

Manager's Name: \_\_\_\_\_ Manager's Email Address: \_\_\_\_\_

Class 8:00 am to 4:30 pm.

Exact location of classes will be provided in a confirmation letter sent one week prior to class.

### Cancellation Policy:

- If you cannot attend any class/course for any reason, you need to directly notify the course registrar by calling 412-623-3651 and leave a voice mail message or email Mary Kate Egan at [eganmk@upmc.edu](mailto:eganmk@upmc.edu).
- For class cancellations, an announcement will be available at 412-623-3651 and an email will be sent to class attendees.

Check one: \_\_\_\_\_ UPCI / University of Pittsburgh / UPMC affiliate – Tuition waived  
\_\_\_\_\_ Non-UPMC affiliate - \$80 Fee enclosed

**Payment is due on the first day of class. Please make check payable to University of Pittsburgh Cancer Institute & send it with this form to the address below. Checks will not be processed until the first class date.**

### Please email registration and send payment to:

Mary Kate Egan, Professional & Patient Education  
UPMC Cancer Pavilion, POB 2  
Room 349, Suite 3B  
5150 Centre Avenue, Pittsburgh, PA 15232

Telephone: 412-623-3651  
Fax: 412-623-4084  
E-mail: [eganmk@upmc.edu](mailto:eganmk@upmc.edu)