

Non-UPMC Employee Registration Form

Introduction to Oncology for the Healthcare Provider

Complete Course Information is available on our website at:
<http://www.upmccancercenter.com/professionalEducation/courses.cfm>

Please type or print. Submit individual registration forms for each registrant.

Name with credentials: _____

Email Address: _____ Telephone Number: _____

Hospital/Agency Affiliation: _____ Department Name: _____

Manager's Name: _____ Manager's Email Address: _____

Place a checkmark next to the class you are registering for:

_____ **Friday, February 3, 2017**

_____ **Friday, April 7, 2017**

_____ **Friday, June 2, 2017**

Ancillary & medical assistant staff: 8:00 am to 12:00 pm.
Nurses, advanced practice providers, and clinical staff: 8:00 am to 4:30 pm.

Exact location of classes will be provided in a confirmation letter sent one week prior to class.

Cancellation Policy:

- If you cannot attend any class/course for any reason, you need to directly notify the course registrar by calling 412-623-3651 and leave a voice mail message or email Mary Kate Egan at eganmk@upmc.edu.
- For class cancellations, an announcement will be available at 412-623-3651 and an email will be sent to class attendees.

Check one: _____ UPCI / University of Pittsburgh / UPMC affiliate – Tuition waived
_____ Non-UPMC affiliate – \$50

Payment is due on the date of the class. Please make check payable to *University of Pittsburgh Cancer Institute* & send it with this form to the address below. Checks will not be processed until the class date.

Please email registration and send payment to:

Mary Kate Egan, Professional & Patient Education
UPMC Cancer Pavilion, POB 2
Room 349, Suite 3B
5150 Centre Avenue, Pittsburgh, PA 15232

Telephone: 412-623-3651
Fax: 412-623-4084
E-mail: eganmk@upmc.edu