

Non-UPMC Employee Registration Form

Introduction to Oncology for the Healthcare Provider

Complete Course Information is available on our website at:
<http://www.upmccancercenter.com/professionalEducation/courses.cfm>

Please type or print. Submit individual registration forms for each registrant.

Name with credentials: _____

Email Address: _____ Telephone Number: _____

Hospital/Agency Affiliation: _____ Department Name: _____

Managers Name: _____ Manager's Email Address: _____

Place a checkmark next to the class you are registering for:

_____ **Friday, August 5, 2016**

_____ **Friday, October 7, 2016**

_____ **Friday, December 2, 2016**

Exact location of each class/day on the UPMC Shadyside campus will be provided in the confirmation letter. Ancillary & medical assistant staff: 8 am to 12:00 pm. Nurses and clinical staff: 8 am to 4 pm.

Check one: _____ UPCI / University of Pittsburgh / UPMC affiliate – Tuition waived
_____ Non-UPMC affiliate - \$50 Fee

Payment is due on the date of the class. Please make check payable to *University of Pittsburgh Cancer Institute* & send it with this form to the address below. Checks will not be processed until the first class date.

Cancellation Policy:

- If you cannot attend any class/course for any reason, you need to directly notify the course registrar by calling 412-623-3661 and leave a voice mail message or email Sara Orndoff at 412-623-3661.
- If you have a question regarding class/course changes, cancellation or storm warning, "class status" announcements will be available at 412-623-3652.

Please email registration and send payment to:

Sara Orndoff, Professional & Patient Education
UPMC Cancer Pavilion, POB 2
Room 354, Suite 3B
5150 Centre Avenue, Pittsburgh, PA 15232

Telephone: 412-623-3661
Fax: 412-623-3650
E-mail: orndoffs@upmc.edu